

Tiverton Library Services Mission Statement and Technology Service Policy for 2008 - 2013

Revised April 14, 2008

The mission of the Tiverton Library Services is to provide the means by which people of all ages, interests and circumstances may avail themselves of the recorded wisdom, experiences, and ideas of others for personal, educational, cultural, professional and recreational enrichment.

The Tiverton Library Services continues to participate in Rhode Island Libraries automated consortium (Ocean State Libraries) dedicated to sharing resources and advancing scholarship. This technology is maintained and updated with the most affordable and useful systems and electronic archives available. Trained and skilled staff is employed to facilitate and enhance these services made accessible to all, free of charge.

The Tiverton Library Services uphold the principals of the American Library Association and believes that intellectual freedom is a foundation of a free society.

Goals and Objectives

Goal: Technology Infrastructure

Objectives:

1. Explore new technologies available on the market and how they improve/impact public service and pursue grants for such.
2. Continue to inventory all Library hardware and software, including licenses annually.
3. Develop a list of all supplies and products needed for computers, printers, scanners and related equipment and update master list at least once annually.
4. Library will attempt to replace one-third of computers on a three-four year schedule as recommended by OSL Technology Support, to ensure that current state-of-the-art equipment replaces aging, obsolete machines with the help of Champlin Grant monies.

Evaluation: To be reviewed annually.

Goal: Staff training and improved communications

Objectives:

1. Head of Technology will schedule bi-annual training sessions for staff to learn and/or review technologies that will support and improve work production and library services.
2. Head of Technology will assist professional Librarians in downloading, evaluating and/or improving/maintaining databases and other technologies for staff to enhance services.
3. Head of Reference and Head of Technology will assess, recommend, and purchase telecommunications services, hardware, software and databases needed to improve library services.
4. Head of Technology to train Library employees in circulation backup procedures.
5. Head of Technology is responsible for keeping abreast of continuous educational opportunities to acquire knowledge necessary to educate staff and patrons of current software and technological advances.
6. Implement the "TechSurveyor"TM to assess Staff technology knowledge and skill levels.

Evaluation: To be reviewed as necessary, at least once annually.

Goal: To expand information resources through technology at the library for the handicapped.

Objective:

1. To write into Building Plan Program a large print computer reader for the visually impaired.

Evaluation: To be included in Building Plan Program.

2. To write a grant for the purchase of “text to voice” software.

Evaluation: To be reviewed annually.

Goal: To provide timely, accurate, and useful information via the Library’s web page.

Objective:

1. Maintain a homepage that contains links to information about the library, its history, its staff and policies, resources, fundraising opportunities and efforts, and library construction progress, as well as reference information and links useful to the community patrons.

Evaluation: To be reviewed monthly or as needed.

Goal: To establish the Library as steward of a “Resources and Information Commons” for the Town.

Objective:

1. To recommend and propose a plan for implementing a “Resource and Information Commons” shared website for the Town which links the Library and Town Hall shared data, documents and public access information that will serve the common good.
2. Write and secure a grant to make “Resource and Information Commons” a reality.
3. Establish a plan to digitize all rare documents and maps for the Town of Tiverton.

Evaluation: Bi-annual assessment of this shared effort.